

Dear Mandated Representation leaders, State, County and City officials,

As you probably know, Governor Cuomo has directed that non-essential state employees work remotely for the next two weeks, through Friday March 27. We understand that many local governments are implementing similar telecommuting policies and/or closing local offices. As a result, most offices and localities may find it difficult or impossible to compile the information required to submit the *ILS-195 Report* and the *Annual Financial Report*, both of which are due April 1, 2020.

Recognizing this reality, ILS has decided to extend the deadlines for submission of the *ILS-195 Report* and the *Annual Financial Report* to **April 30, 2020**. During the coming days and weeks, we will monitor the situation to determine whether a submission date later than April 30 may become necessary. Similarly, we will also be monitoring the situation with respect to the *Performance Measures Progress Report* for localities that are working with us to implement the Statewide extension of the *Hurrell-Harring* reforms, which is also due on April 30, to determine whether that deadline too may need to be extended.

Our most important message is that while we are working remotely, we are working every day and we are fully engaged in our quality improvement and mandated representation reform efforts. We are working remotely, but we are working full time. Incoming calls to our desks are automatically forwarded to our cell phones. We will continue to reach out to providers and local officials with the same frequency as usual. We are hard at work with every county and New York City to make the HH public criminal defense reforms real, transformational and permanent. We are working with Westchester County to make its Upstate Model Family Representation Office a success. We are working with providers of parental representation, OCA and the Commission on Parental Legal Representation to extend our *Criteria and Procedures for Determining Assigned Counsel Eligibility* into Family Court, and we are also well on our way to establishing recommended Workload Standards for Parental Representation for consideration by the ILS Board.

I've said it many times: we can't do any of this without the active support and cooperative involvement of all of you. Thank you very much.

Bill